

SONNENBERG GARDENS & MANSION STATE HISTORIC PARK

Small Wedding Ceremony Only Rental Contract

To reserve a date and time for your event, please fill out and sign this contract and mail it with your deposit. Checks should be made out to **Sonnenberg Gardens**, 151 Charlotte St., Canandaigua, NY 14424

Date of Event: _____ **Ceremony Start time:** _____ **EST#** of guests _____

PLEASE NOTE THE FOLLOWING PRICES INCLUDE: admission and tram service for limited number of guests, hosting your ceremony on Sonnenberg grounds, a dressing room for the bride and her attendants in the mansion, and staff onsite for the wedding rehearsal and ceremony. *Includes white Samsonite folding chairs. You can upgrade to white padded folding chairs for \$2.95 each*

Wedding ceremony only for: 75 or fewer guests (\$750.00). Deposit is \$375.00. Balance due 30 days prior to event (2 hours total, 1/2 hour prep, plus 1.5 hrs. for ceremony & photos.)

_____ Primary Pergola Site OR

_____ Optional ceremony site: Sub-Rosa Garden, Rock Garden Upper (*Summer House*) or Lower (*Water Cascade*), The Mansion Stairs or in front of the Italian Garden, Belvedere (**30 guests or less**) or the Japanese Garden (**20 guests or less only**).

I further agree that:

All decorations (including flower petals on the ground at ceremony site or otherwise) must be removed immediately following the reception as there may be another ceremony or reception the next day and Sonnenberg is a park open to the public therefore my items may not be secure. All couples will incur a **\$300 cleaning** fee if any area of the ceremony site, the Bride's room, or the Carriage House are left in disarray or items are just left for Sonnenberg Staff to tend to. I understand that a tent to shield my guests may be put up at the Pergola ceremony site when there is a chance of significant rain forecasted, and that the decision to pitch the rain tent is made by Sonnenberg at least forty-eight (48) hours prior to the first scheduled event that weekend. I acknowledge I am responsible for the **fee (\$150 if tent is shared for multiple ceremonies over same weekend at Primary Pergola site, \$300 if mine is the only booking that weekend)** that will be incurred if the tent is needed. I also understand that once a tent is put up for that weekend, it cannot be taken down, regardless of changes in the weather. Sonnenberg makes no guarantee of which location will be available for our ceremony in the case of unforeseen rain, nor guarantees the appearance of any given site on the estate, including the wedding site. I understand that there may be restoration/renovations occurring on the property that may affect the appearance of certain areas of the estate. I understand that multiple events may be held at Sonnenberg on any given day. **I understand that if I or anyone associated with my event cancels the booking, my deposit is non-refundable. The balance of my rental fee must be paid thirty (30) days prior to my ceremony. I understand that if I change my date more than 2 weeks after booking, I am responsible for a \$75 rescheduling fee.** I agree to hold Sonnenberg harmless from any liability resulting from acts of omission of Sonnenberg, their agents, employees, independent contractors, visitors or other persons acting on their instruction or with or without their consent. Sonnenberg Gardens & Mansion State Historic Park reserves the right to change, without notice, any policy or procedure that has been communicated either orally or in writing.

Signature Printed Name Date

Street Address Cell/Home Number

City, State, Zip Work Phone Number

Bride's Name _____ Groom's name _____

Phone: _____ Phone: _____

E-mail: _____ **E-mail:** _____

For Office Use Only

By signing below, Sonnenberg acknowledges receipt of the _____ renter's deposit and agrees to reserve the date/time _____ for the above event. The **NON-REFUNDABLE** deposit is applied towards the event's total site fee.

Signature of Sonnenberg Gardens & Mansion SHP Representative Date