



Volunteer Service Agreement

Finger Lakes State Park Region
2221 Taughannock Park Road
Trumansburg, NY 14886

Please Print

Name:	Location/Facility: Sonnenberg Gardens & Mansion
Street:	Date(s) of Service:
City/State/Zip:	To:
Telephone #:	From:
email:	

Are you 18 years of age or older?
 Yes No If no, state age:
(Parent or guardian must sign below if under 18)

Description of Volunteer Service:

In Case of Emergency Notify:

Name:	Address:
Telephone: "	City/State/Zip:

I certify, to the best of my knowledge, that the statements I have made are true and correct. I understand that the volunteer services described above are to be performed at no cost to the state. I will be required to comply with all regulations of the Office of Parks, Recreation & Historic Preservation ("OPRHP") and the regulations and procedures of the Finger Lakes Region.

The Finger Lakes Region of the Office of Parks, Recreation & Historic Preservation agrees, during the period of service, to provide for the volunteer Worker's Compensation coverage to the extent provided by law. If I am injured, I agree to promptly notify OPRHP and OPRHP shall process my claim under the Worker's Compensation Law. As a volunteer I may be entitled to defense and indemnification pursuant to the Public Officers Law § 17. I agree to immediately notify OPRHP's Counsel's Office at (518) 486-2921 should I require such defense and indemnification. The personal information on this form will be treated as private pursuant to the Personal Privacy Protection Act.

(Date) _____ Signature of Volunteer

(Date) _____ Signature of Park Manager or Designee

If you are not 18 years of age or older, a parent or guardian must complete the following statement:

I have read the Volunteer Services Agreement and confirm that _____ has my permission to participate as a volunteer in the program described for the _____ Region.

(Date) _____ Signature of Parent or Guardian

This form is valid for the calendar year in which it is signed if it is being used for multiple volunteer days.



2020

Code of Conduct

All communications between persons serving at this site will be honest, supportive, and respectful to all. Communication and behaviors that are dishonest, destructive and/or disrespectful shall not be tolerated.

- Profanity is not permitted at Sonnenberg Gardens and Mansion State Historic Park nor use of language offensive to others.
- Understanding that all official documents that pertain to Sonnenberg Gardens and Mansion State Historic Park are property of the non-profit organization Falsification, removal or divulging the contents of any document is strictly prohibited.
- Removal of property or unreported damages to property belonging to the State Historic Park or Sonnenberg Gardens and Mansion will be prosecuted.

Sonnenberg Gardens and Mansion State Historic Park follows all regulations of NYS Public Employee Safety and Health (P.E.S.H.) Bureau. As directed by New York State Office of Parks, Recreation and Historic Preservation (NYSOPRSH), all aspects of the Sonnenberg Safety program must be followed.

Confidentiality Policy

In the course of your service as a volunteer at Sonnenberg Gardens and Mansion State Historic Park it is likely that at times you may be privy to sensitive or confidential information. It is expected that you will honor that confidentiality; your failure to do so may result in disciplinary action. If there is any question as to the confidentiality of a subject, it will be to your advantage not to communicate it to anyone except your immediate supervisor.

Volunteer Signature

Date

Volunteer Printed Name

